

**SECTION 00020
NOTICE TO BIDDERS**

Notice is hereby given that sealed proposals will be received:

BY: Board of School Trustees
Lebanon Community School Corporation
1810 N. Grant Street
Lebanon, Indiana 46052

FOR: Roof Replacement Projects
Central Elementary School
515 E. Williams Street
Lebanon, Indiana 46052

Perry-Worth Elementary School
3900 East 300 South
Lebanon, Indiana 46052

Lebanon Middle School
1800 N. Grant Street
Lebanon, Indiana 46052

UNTIL: 1:00 p.m., local time.
Thursday, May 3, 2012

AT: Administration Building
Lebanon Community School Corporation
1810 N. Grant Street
Lebanon, Indiana 46052

At which time all proposals will be opened and publicly read aloud.

Proposals received after the hour and date set for the receiving of proposals will be returned unopened.

Proposals shall be submitted, in duplicate, consisting of the Bid Form furnished by the Consultant, with all blanks properly filled in, along with Indiana State Board of Account Form No. 96, Parts I and II, as required under the statutes of Indiana.

The projects will be let as a single, prime contracts. The Base Bid includes all work shown on the Drawings and described in the Specifications.

Performance of the work shall be in accordance with specifications and plans prepared by STR Building Resources, LLC, the Roof Consultant. Documents are on file, and may be examined at the following locations:

STR Building Resources, LLC
16848 Southpark Drive, Suite 300
Westfield, Indiana 46074
(317) 867-8505 / Fax (317) 867-8506

Lebanon Community School Corporation
1210 Ransdell Ct.
Lebanon, Indiana 46052
(765) 483-3088 / (765) 483-3143 Fax

Bidders may obtain complete sets of documents, for a twenty-five dollar (\$25.00) non-refundable fee for each set, from: Eastern Engineering Supply, 9901 Allisonville Road, Fishers, IN 46038. Contact Eastern Engineering Supply at (317) 598-0661 to obtain a Job Order Form. Submit a request, by mail or fax, including your company name, address, phone/fax number, and the project name(s), with a check payable to **STR Building Resources LLC**.

The Proposal must also be accompanied by a certified check, cashier's check, money order or a satisfactory Bid Bond executed by the bidder and an acceptable surety company, as required; made payable to the Owner for not less than five percent (5%) of the total bid price and delivered in a sealed opaque envelope showing the Bidder's name and address.

The Owner reserves the right to accept or reject any bid or waive any informality or errors in bidding for a period of sixty (60) days from bid date. It is the Owner's intent to award contracts within thirty (30) days. Should Bidder withdraw his bid within sixty (60) days after bid date without written consent of the Owner, or fail to execute a satisfactory contract within ten (10) days after written notice of acceptance of Bid, the Owner may declare the Bid Security forfeited as liquidated damages, not as penalty.

All prime contractors submitting bids on the projects shall encourage qualified minority subcontractors to perform any portions of the work in the project not performed by the Contractor's own forces. Bidders must submit written evidence that quotations have been solicited from qualified minority subcontractor at the time Bidder submits his bid to Lebanon Community School Corporation for all portions of the work in the projects which the Bidder is not proposing to perform with his own forces.

Attendance at the scheduled pre-bid meeting is a **MANDATORY** condition of bidding the project. The pre-bid meeting will be held:

AT: 9:00 a.m., local time.
Friday, April 20, 2012

LOCATION: Lebanon Community School Corporation
Lebanon Middle School
1800 N. Grant Street
Lebanon, Indiana 46052

The pre-bid meeting will be held at Lebanon Middle School. Meet at the office at 8:45 a.m. Following the Pre-Bid Meeting site visits will be conducted on the roofs at Lebanon Middle School, Central Elementary School, and Perry-Worth Elementary School.

LEBANON COMMUNITY SCHOOL CORPORATION

BY: Tom Merritt, Secretary

DATE: April 5, 2012

END OF SECTION 00020